

Risk Assessment

Risk Assessment for:
A-life Workshops / Drug & Alcohol Awareness

Who to Inform

ISSUE	HOW TO MANAGE IT	RISK LEVEL	Who to Inform	
		High (1) Medium (2) Low (3).	Staff	Pupils
Child slipping on mats or bumping themselves.	<ul style="list-style-type: none"> Children instructed to walk around activities. Activities set out with adequate space to move around freely. All activities placed in suitable spaces away from fire exits. Child sent for medical attention from school staff if required. 	3		✓
Activity or board falls onto child during workshop.	<ul style="list-style-type: none"> Children instructed to walk around activities. Equipment checked regularly by A-life staff for suitability and damage. Activities and tables checked for stability by A-life staff before children participate in activities. 	3		✓
Alcohol / sleep goggles worn by child / adult with epilepsy.	<ul style="list-style-type: none"> A-life coach to liaise with teachers prior to workshop / drug & alcohol session. Children / staff with epilepsy to be identified. Any child / staff member identified with epilepsy to be informed that they cannot participate in the goggle activity. Workshop based 'drug' station to be managed by member of school staff under instruction from A-life coach. 	3	✓	✓



**Risk Assessment for:
A-life Fitness Sessions (KS1) / Circuits (KS2)**

Who to Inform

ISSUE	HOW TO MANAGE IT	RISK LEVEL	Who to Inform	
		High (1) Medium (2) Low (3).	Staff	Pupils
Children bumping into each other or other hazards during fitness session. (KS1)	<ul style="list-style-type: none"> A-life coach to assess the size of hall and move to a larger space if necessary. A-life coach to assess space for potential hazards. Cones to be laid out around the outskirts of the hall to mark out a 'safe space' for the children. Risk items to be removed if possible. A-life coach to explain the rules to the children at the beginning of the session. A whistle system will be employed in the case of an incident. This will be explained to the children. 	3	✓	✓
Children injuring themselves during circuits session. (KS2)	<ul style="list-style-type: none"> A-life coach to set out suitable activities for the size of the space available. A-life coach to demonstrate all activities at the start. Coach will explain how to use the equipment correctly and safely. A-life coach to ensure there is enough space between activities and that fire-exits are accessible. Equipment checked regularly by A-life staff to ensure it is in good working condition. A whistle system will be employed in the case of an incident. This will be explained to the children during the initial introduction. 	3		✓
A child falls ill / requires medical attention as a result of physical exertion.	<ul style="list-style-type: none"> A-life coach to 'warm-up' and 'cool down' children at the beginning and end (this may involve instruction children to complete the first activity slowly). A-life coach and school staff to monitor well-being of the children throughout session. Children with asthma to carry inhaler / be allowed to stop when necessary. All other medical issues to be attended to by medically trained staff as identified by the school. Children to be allowed to access water during the session (Water bottles to be kept at the edge of the room to avoid spillages which may lead to someone slipping). 	3	✓	✓

Signed: _____ (Assessor)